



4261 A-14 Highway 7 E., Ste 281  
Unionville, ON L3R 9W6

Vendors: [vendorinfo@markhamjazzfestival.com](mailto:vendorinfo@markhamjazzfestival.com)  
Event updates: [markhamjazzfestival.com](http://markhamjazzfestival.com)

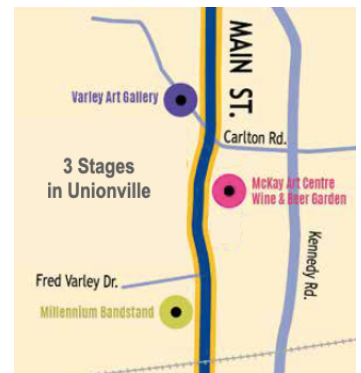
## VENDOR INFORMATION FOR CRAFT AND SERVICES BOOTHS

We are pleased to invite you to be a vendor at the 2023 TD Markham Jazz Festival – our 26<sup>th</sup> anniversary! Enclosed is an application and contractual agreement to participate, along with details of the event.

Music fans come from around the GTA to enjoy 25+ free, live performances, strolling up and down Main St. Unionville as they move between our three main stages and street performance locations. Booths are set up along Main St between the Bandstand and Crosby Arena where vendors can attract the most attention for their crafts and services.

### WHEN

- **Saturday, August 19**
  - Exhibitor hours: 12:00 noon to 8:00 pm
  - Set-up: 11:00 am to 12:00 noon
  - Tear-down: 8:00 to 9:00 pm (escort in and out prior to street reopening at 11:00 pm)
- **Sunday, August 20**
  - Exhibitor hours: 12:00 noon to 5:30 pm
  - Set-up: 11:00 am to 12:00 noon
  - Tear-down: 5:30 to 6:30 pm (street reopens at 7:00 pm)



### WHERE TO EXHIBIT

1. North of the Millennium Bandstand (our largest stage)
2. South of Carlton Rd. in front of Crosby Arena (across from Varley Art Gallery)

There are close to 25 booth locations available between these two sites.

**Directions from Hwy 401 > Hwy 404**

- Hwy. 404 north to Hwy. 7 (approx. 4 km)
- Hwy. 7 east > left at Main St. Unionville (5 lights east of Warden Ave.)
- Main St. north to event

### HOW MUCH

- Commercial vendors: Saturday only = \$175 • Saturday and Sunday = \$275
- Not-for-profit vendors: Saturday only = \$50 • Saturday and Sunday = \$75

### SPECIFICATIONS

- Booth spaces are approximately 12 feet by 12 feet.
- No hydro available. • Vendors provide their own tents and tent-pole weights, tables, chairs, etc.
- Street closes to all vehicles at 11:00 am on both days; if you arrive after 11:00 am, you must carry your equipment in. On Saturday, you may stay later than 8:00 pm; lighting is needed after 8:30 pm.
- While the street remains closed to traffic until 11:00 pm, the Committee will escort vendor vehicles in and out to facilitate exit. Sunday, the street reopens to traffic at 7:00 pm.
- Vendors showing both days must tear down Saturday night and set up again on Sunday. We will assist where possible and ensure you exit safely.

**INSURANCE REQUIRED:** Each vendor must submit to us, in advance of the Festival, a **certificate of commercial general liability insurance of \$2 million, naming “The Corporation of the City of Markham” as an additional insured.** The MJF Vendor Coordinator will require this certificate to be provided at least one week (7 days) prior to the MJF event day. • To make the process of acquiring this insurance easier, we are providing the contact info



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for a local insurance broker who specialize in insuring exhibitors for events such as the Markham Jazz Festival; you may find other sources. We understand the cost of these policies is quite affordable.

**PAL Insurance Brokers**  
[www.palcanada.com](http://www.palcanada.com)  
1-800-265-8098 ext. 235  
Att: Paula Case

**APPLICATION & PAYMENT:** Please complete the attached “Application and Contractual Agreement” and mail it, or scan and email it to us with your payment. (See next page for details.) By signing this agreement, you agree to be bound by the outlined terms and conditions.

We look forward to your participation!



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## CRAFT/SERVICES VENDOR APPLICATION & CONTRACTUAL AGREEMENT FOR PARTICIPATION IN THE 2023 TD MARKHAM JAZZ FESTIVAL

*Kindly complete this application, sign the second page of the agreement, and return both with your payment.*

COMPANY NAME: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City

POSTAL CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DESCRIPTION OF GOODS/SERVICES TO BE PRESENTED AT YOUR BOOTH:

\_\_\_\_\_  
\_\_\_\_\_

### APPLICATION & PAYMENT PROCESS

- Commercial vendors: \$175.00 for Saturday only **OR** \$275.00 for Saturday and Sunday
- Not-for-profit vendors: \$50.00 for Saturday only **OR** \$75.00 for Saturday and Sunday

If paying online via PayPal, mark this box and pay at: [www.markhamjazzfestival.com/vendor-info](http://www.markhamjazzfestival.com/vendor-info)  
You may scan and email your signed application to: [vendorinfo@markhamjazzfestival.com](mailto:vendorinfo@markhamjazzfestival.com) or mail it to the address below.

If paying by cheque, mark this box, make your cheque payable to “Markham Jazz Festival” and mail it with your completed application to:

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## CONTRACTUAL AGREEMENT WITH THE TD MARKHAM JAZZ FESTIVAL

The undersigned hereby makes application to the TD Markham Jazz Festival Committee (hereinafter called the Committee) to operate a CRAFTS/SERVICES/COMMUNITY booth during the TD Markham Jazz Festival on either **Saturday, August 19, 2023 only**, or **both Saturday, August 19 and Sunday, August 20, 2023** according to the under-mentioned terms and conditions:

1. We will operate a booth(s) (12-ft. by 12-ft.) in a location designated by the Committee as follows:
  - ▶ Saturday, August 19 from 12:00 p.m. to 8:00 p.m. (option to stay later)If contracted, we will also operate a booth (12-ft. by 12-ft.) as follows:
  - ▶ Sunday, August 20 between 12:00 p.m. and 5:30 p.m.
2. We agree to pay the non-refundable entry fee in advance, with there being no other charges.
3. We agree that it will be our responsibility to erect the required facilities and that the Committee shall have the right to approve the appearance and type of booth.
4. We agree to be bound by the location of our assigned booth, as determined by the Committee.
5. We understand that no hydro or water facilities are provided to any booth. No power generators are allowed.
6. We understand that the TDMJF does not provide tables, chairs or tents. Vendors must bring their own requirements.
7. We will be responsible for the behavior of our staff and of the public in our booth and will, at all times, maintain a reasonable standard of conduct.
8. The TDMJF Committee and its members and affiliates assume no responsibility or liability for any loss, damage or injuries occurring or suffered during the operation of the booth, within the area of operation of the booth, nor does the TDMJF Committee assume any liability or responsibility for financial loss of any kind.
9. The Participant hereby waives, releases, and forever discharges the TD Markham Jazz Festival and the Corporation of the City of Markham from and against any and all liability, claims, demands, actions, or causes of action for losses, costs, expenses or damages to property or personal injury (including death) (collectively "Liability") which may result from the Participant's operation of the booth/exhibit space or otherwise in connection with the Participant's participation in the MJF due to any cause whatsoever, including without limitation, negligence, or breach of any statutory or other care of duty on the TDMJF or the City. The Participant further agrees to hold harmless and indemnify the TDMJF representatives from and against any and all Liability which may result from, or is in any way connected with the Participant's operation of the booth/exhibit space or participation in the TDMJF.
10. We agree to abide by reasonable rules and regulations as determined by the Committee.



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11. We understand that the Committee reserves the right to rescind this Agreement and to require the booth be vacated in the event of a breach of this Agreement.
12. We agree to indemnify and save the Committee harmless in respect of any loss or liability or any injuries occasioned.
13. This Agreement is non-assignable without the consent of the Committee.

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Accepted, TD Markham Jazz Festival Committee:

\_\_\_\_\_

Name

\_\_\_\_\_

Date